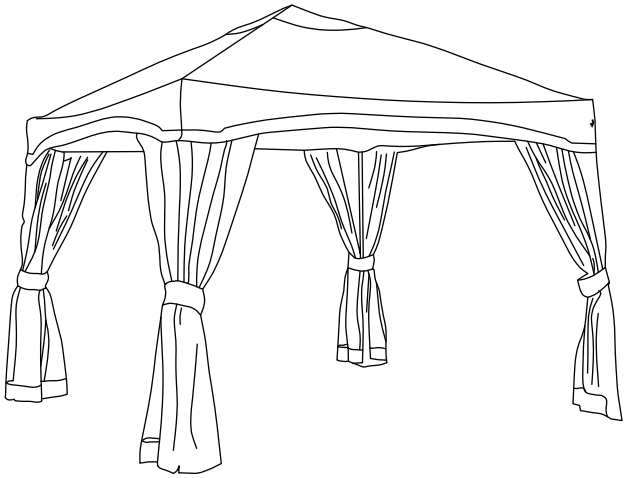
Model #5LGZ1027-1

# USE AND CARE GUIDE

## 10 FT. X 10 FT. PORTABLE PATIO GAZEBO



Questions, problems, missing parts? Before returning to the store,
call Hampton Bay Customer Service
8.00 a.m. - 6.00 p.m., EST, Monday - Friday

**1-855-HD-HAMPTON**

**HAMPTONBAY.COM**

***THANK YOU***

*We appreciate the trust and confidence you have placed in Hampton Bay through the purchase of this portable gazebo. We strive to continually create quality products designed to enhance your home. Visit us online to see our full line of products available for your home improvement needs. Thank you for choosing Hampton Bay!*

# Table of Contents

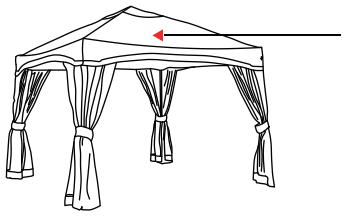

**Table of Contents** ..... 2
**Safety Information** ..... 2
**Warranty** ..... 2
1 Year Frame and Fabric Limited Warranty ..... 2
What Is Covered ..... 2
What Is Not Covered ..... 2
**Pre-Assembly** ..... 3
Planning Assembly ..... 3
Hardware Included ..... 3
Package Contents ..... 3
**Assembly** ..... 4
**Take-down** ..... 7
**Operation** ..... 8
**Care and Instrucitons** ..... 8
**Spare Parts** ..... 9


# Safety Information

- WARNING: KEEP ALL FLAME AND HEAT SOURCES AWAY FROM THIS TENT FABRIC
  This Tent Is Made With Fabric That Meets CPAI-84 Specification For Flame Resistance. It Is Not Fire Proof.
  The Fabric Will Burn If Left In Continuous Contact With Any Flame Source.
  The appliaction of any foreign substance to the tent fabric may render the flame-resistant properties ineffective.

- Always read and follow the instructions before use.
  Be cautious to avoid pinching your hands or fingers in any of the moving parts as frame opens and closes.

- The gazebo is designed to provide shade only. Do not use this gazebo in strong wind and rain.
  Wind and rain can damage the gazebo and could result in injury to you and others.
  Always stake or weight down your gazebo at any time once set up.
  This gazebo is NOT a permanent structure. Do not leave the gazebo unattended.
  Do not permanently anchor the unit to a wood deck or concrete surface.



**DANGER:**
Water may accumlate on the roof of the gazebo.

# Warranty

## 1 YEAR FRAME / FABRIC LIMITED WARRANTY

### WHAT IS COVERED

We warrant the frame and the fabric to be free of manufacturing defects to the original purchaser for one year.

### WHAT IS NOT COVERED

It remains the customer's responsibility for freight and packaging charges to and from our service center. This warranty does not cover commercial use, hardware, acts of nature, fire, freezing and abusive use. In addition, purchased parts are not covered under this warranty. We reserve the right to make substitutions with similar merchandise, if the model in question is no longer in production.

You may contact our customer service department with any questions by phone at 1-855-HD-HAMPTON or visit www.hamptonbay.com.

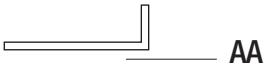
# Pre-Assembly

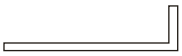
## PLANNING ASSEMBLY

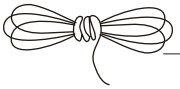
It will take a minimum of two persons about 30 minutes to complete the assembly process.

## HARDWARE INCLUDED

**NOTE:** Hardware not shown to actual size.

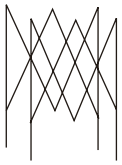

AA

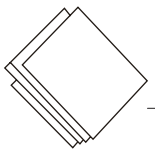

BB

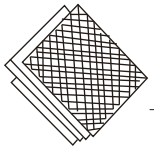

CC

| Part | Description | Quantity |
|---|---|---|
| AA | Small anchor | 4 |
| BB | Big anchor | 4 |
| CC | Guy rope | 4 |

## PACKAGE CONTENTS


A


B


C

| Part | Description | Quantity |
|---|---|---|
| A | Frame | 1 |
| B | Canopy | 1 |
| C | Screen with corner curtain | 4 |

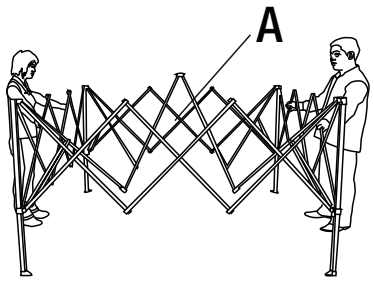
# Assembly

## 1 Setting up the frame

**IMPORTANT:** Please do not use too much force during set-up.

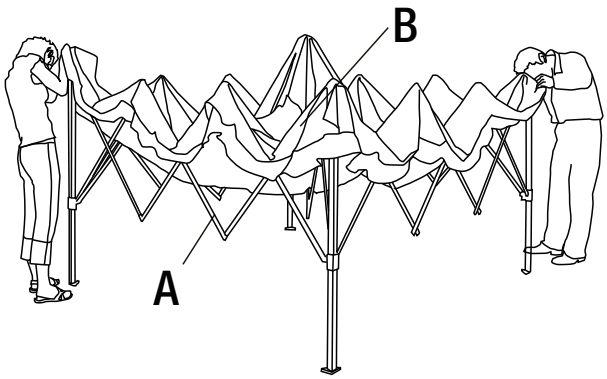
**NOTE:** The canopy and frame are shipped unattached to avoid damage. First time set-up requires that the canopy be attached to the frame. Once the canopy is permanently attached, set up and take down are easily accomplished within seconds.

□ Stand the frame (A) upright. Starting at the corners, with a partner standing on the opposite side, grasp the two outer legs and slightly lift the frame (A) off of the ground and step backward stopping at full arm's length.




## 2 Attaching the canopy

□ Unfold the canopy (B). Place the canopy (B) over the top of the frame (A). Use the hook and loop straps to secure each corner of the canopy (B) to the frame (A) .



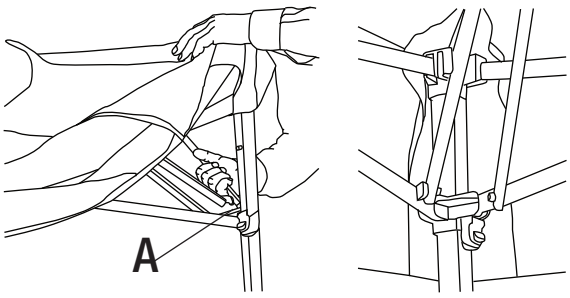

## 3 Expanding the frame

**WARNING:** Be careful not to pinch your finger or pull backward to hard as this may result in the bending of cross beams.

□ Each partner should then grasp the bottom rails of the middle frame section (cross beam) where it forms a diamond. Lift the frame (A) slightly off the ground and slowly walk backward until the frame (A) is fully extended.

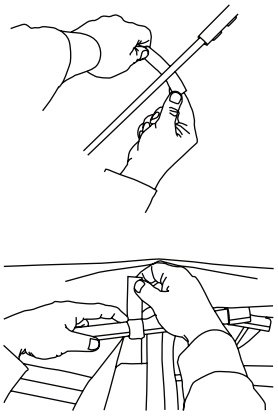
## 4 Extending the corner rib

□ Engage the slider at each corner of the frame (A) by pushing up the slider with one hand while holding down the top of the leg with the other hand. Repeat this step at the remaining corners.



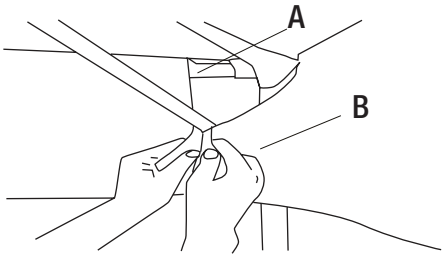
## 5 Securing the canopy

□ To secure the canopy (B) to the frame (A), wrap the hook and loop straps around the corner ribs and cross beams.



## 6 Securing the valance

□ Pull down the inside valances of the canopy (B) until they cover the cross beams of the frame (A). Secure the adjacent valances together for a clean look.




## 7 Raising the legs

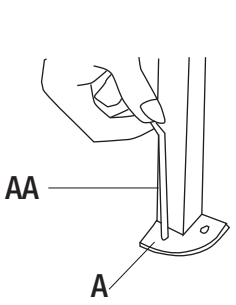
□ Lift two of the outer legs (1) on the same side of the gazebo and pull out the inner legs (2) gently until the spring loaded snap button pops into position. Repeat this step on the remaining two legs.

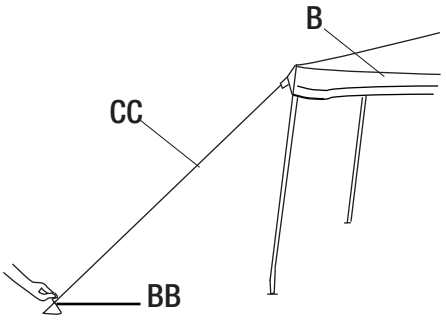
□ The gazebo offers three height levels. To adjust, lift the leg up, carefully press the snap button on the leg and slowly pull out the inner leg (2) until the snap button pops into the next position. Adjust until the desired height level is reached. Repeat on the other legs.

## 8 Anchoring the gazebo

□ Stake down the gazebo by driving the four small anchors (AA) through the hole on each base of the frame (A). This will stabilize the frame (A) in mild weather conditons.

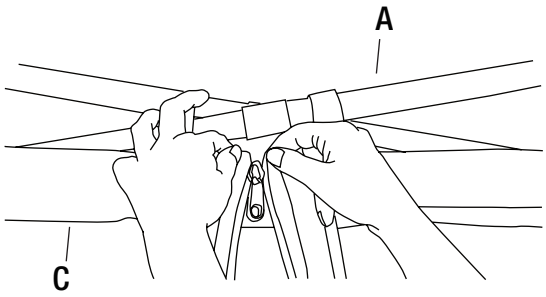
□ Measure out from the leg to a proper distance and secure the four big anchors (BB) to ground at a 45 degree angle. Tie up one end of each guy rope (CC) to the triangular shaped rope holder located on the outside corners of the canopy (B). Tie the other end of each rope (CC) to the anchor (BB) on the ground. Adjust the guy ropes (CC) so that they have the proper tension.



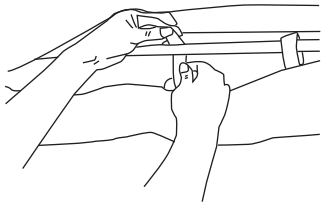
## 9 Attaching the screen and corner curtain

□ Unpack the screen and corner curtain combo kit (C). Locate the zipper end of the screen panel, position it in the midde of two of the frame (A) legs. Place the corner curtain (C) on the outside of the frame (A) at each leg.




## 10 Securing the screen and corner curtain

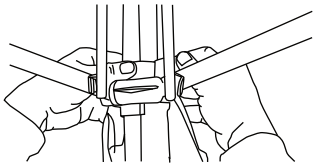
□ From inside the gazebo, lift the valance portion of the canopy (B) to expose the side beams of the frame (A). Secure each screen panel (C) to cross beams of the frame (A) with the hook and loop straps.

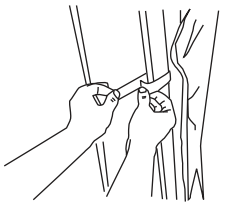


## 11 Securing the screen and corner curtain to the legs

□ Tuck the upper corner of the screen (C) under each corner of the outside valance portion of the canopy (B). Secure to the upper corner frame with hook and loop straps.

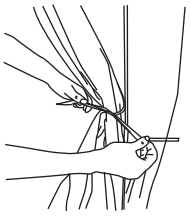
□ Secure the corner curtain (C) to each leg of the frame (A) with the hook and loop straps.





## 12 Tying back the screen and corner curtain

□ You may zip up the screen all the way around to keep insects out, or leave one side unzipped to use as an entrance by adjusting the attachment location of the screen panels at the cross beams. You may tie back the screen and corner curtain panels with the tiebacks for a drapery look.

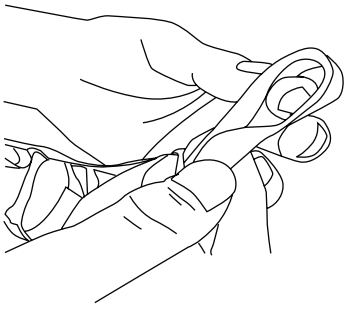


# Take-down

## 1 Removing the screen

**IMPORTANT:** Please do not use too much force during any any part of take-down. Please remove guy ropes and anchors before take-down.

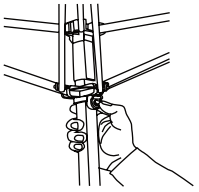
□ Reverse the screen assembly procedures to remove the screen (C). To keep the crotchets on the hook and loop straps from catching to the screen, press the hook and loop straps firmly together to form the loop right after undoing the straps from the tubes.



## 2 Lowering the gazebo

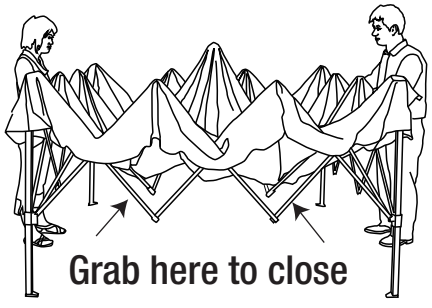
□ With a partner, lift two adjacent outer legs slightly off the ground, press the snap buttons and telescope the inner legs up into the outer legs. Undo the hook and loop straps of the canopy from around the corner ribs and cross beams. Failure to do so may results in the tearing of the canopy during the take-down.

□ CRITICAL STEP TO AVOID FRAME DAMAGE!
Release the sliders at all four corners by gently pressing the push button and pushing the sliders down a bit.



## 3 Closing the gazebo

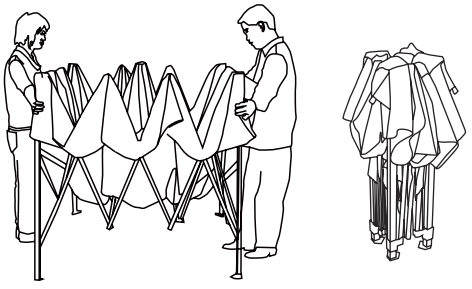
□ With a partner on the opposite side, grasp the upper portion of the middle of the cross beams and slightly lift off the ground. Shake the frame slightly to release tension and step toward your partner until the canopy is 3/4 closed.
**Please do not use force!**




## 4 Folding the gazebo

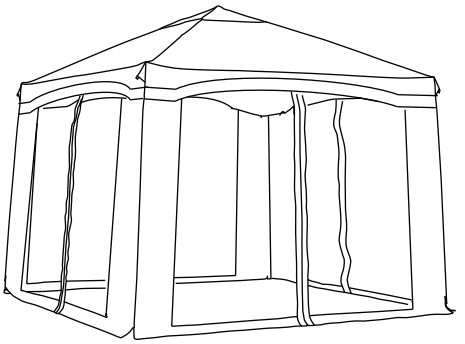
□ Grasp the adjacent outer legs and push the unit together until fully closed. **Be careful not to pinch your fingers!**

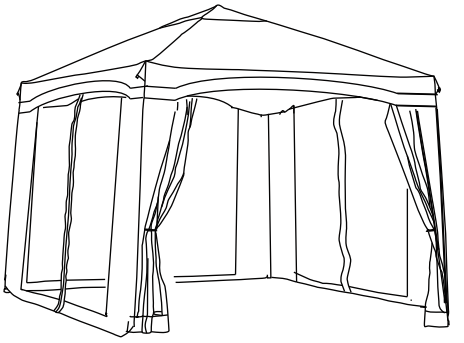
□ Make sure the canopy is completely dry and then return the folded pop-up gazebo to the carry bag for storage.

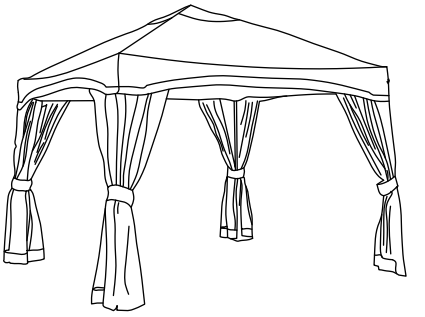


# Operation

### SUGGESTED SCREEN USAGES



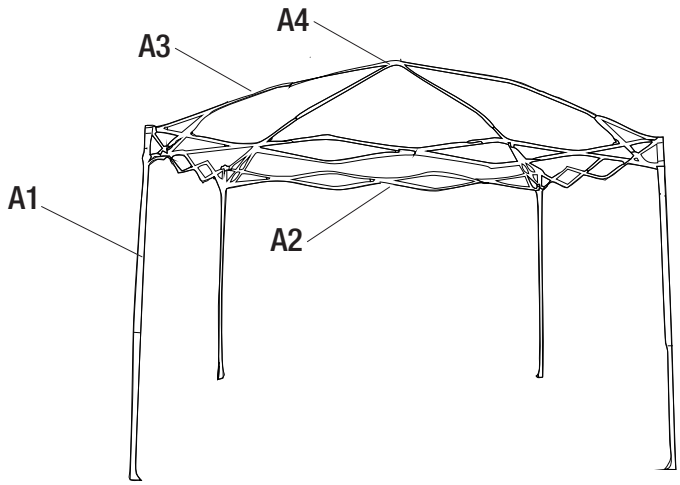


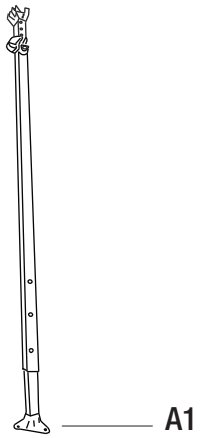


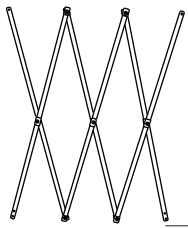
# Care Instructions

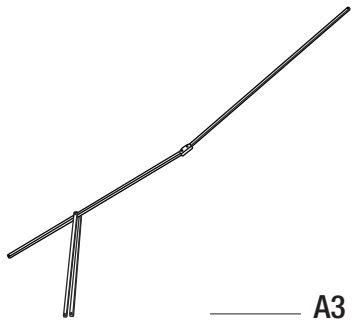
- Wash the frame and canopy with a mild solution of soap and water, rinse thoroughly. Dry completely. Do not use bleach or solvents.
- Inspect the frame periodically to ensure all bolts and nuts are tight.
- Always return the gazebo to the carry bag after use.  Be sure the gazebo is completely dry before storing it.

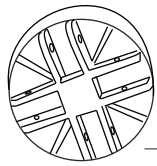
# SPARE PARTS

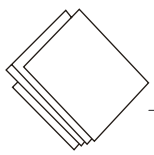


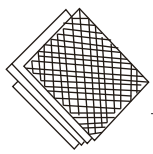




| Part | Description |
|---|---|
| A1 | Outer leg and inner leg with sliders |
| A2 | Cross beam |
| A3 | Corner rib |
| A4 | Roof hub |
| B | Canopy |
| C | Screen with corner curtain |

Questions, problems, missing parts? Before returning to the store,
call Hampton Bay Customer Service
8.00 a.m. – 6.00 p.m., EST, Monday-Friday

**1-855-HD-HAMPTON**

HAMPTONBAY.COM

Retain this manual for future use.